



MINUTES FOR LAKE GEORGE POWER SQUADRON BRIDGE/EXEC. COMMITTEE
HELD WEDNESDAY, MAY 19th, 2010 – OFFICE OF THE LAKE GEORGE ASSOCIATION

(Next Scheduled Meeting – Thursday, June 24, 2010 – Lutheran Church of the Good Shepard,
547 Saratoga Road, Glenville, New York)

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Commander Bruce Catrambone called the meeting to order at 1903. A quorum was present.

PRESENT

Commander Bruce Catrambone
Lt/C Donna Canestraro, Executive Officer
Lt/C Max Gollmer, Treasurer
Lt/C Barbara Catrambone, Acting Admin. Officer
Lt/C David Wilkinson, Secretary
Anthony Rozek, Member at Large/Audit Committee
Peter Weill, Member at Large
George Williams, Audit Committee
P/C Armand Canestraro, Nominating Committee

EXCUSED

Lt/C Kevin McCarthy, Education Officer
Lt/C James Kelley, Safety Officer/Asst. SEO/Rules
P/C Charles Everson, Public Relations Officer
P/C Joan Londynsky, Member at Large/
Nom. Comm.

ABSENT

GUESTS

Walter Kendall, Squadron Member

COMMANDER'S REPORT:

- Commander Catrambone, P/C Stephen Traver, and their wives went to the D2 Northern Trek at the Melody Manor resort in Lake George. They learned a lot. Unfortunately, some of the student manuals we have in stock may be obsolete. Going forward, courses are being taught in the style of the ABC program.

ADMINISTRATIVE OFFICER'S REPORT:

- We had 33 at the Change of Watch, which was held at Longfellow's Restaurant in Saratoga. Will consider going back next year. The Rose Room was very nice.

EXECUTIVE OFFICER'S REPORT:

1. Lt/C Canestraro enjoyed the Operations Training she recently received.
2. Donna reviewed the materials stored in the Scotia Lock-Up. She would like help getting the remaining items organized. **Commander Catrambone**** offered to assist. Some material can be purged, while other materials are more timeless and hence valuable to retain. Maybe a "garage sale" type article can appear in our newsletter, the *Soundings*.
3. Donna has the Squadron laptop and has updated the database. She presented a completed Roster to Commander Catrambone and has begun work on a new Roster for the Squadron. She knows how to make updates in DB2000 and would like to complete this project by next month. Lt/C Gollmer inquired about members who have not paid dues to date. P/C Traver noted that, to date, follow up has been very limited, possibly complicated by National collection of dues. Donna noted that there is a procedure to follow to remove people from the list. We can conduct our own campaign to follow up with 15 members whose status is presently in question. **P/C Joan Londynsky**** offered to help make calls.

4. Concerning **outreach/new member recruitment**, Donna observed that it would be helpful to have a schedule of rendezvous planned during the coming year. Acting Administrative Officer Barbara Catrambone then presented, for review and discussion, a proposed schedule of events.
5. Donna has spoken with Julie at West Marine in Latham. They are currently recruiting part-time help and would prefer people with a boating background. She also discussed selling our charts at their store. One concern is that our charts *may* not meet NOAA standards. **P/C Traver**** observed he is not sure what would be required for our chart to meet these standards but offered to look into this. He further noted that the NYS DEC uses *our* charts to place aids to navigation on Lake George. We would need to send West Marine some kind of letter about our charts. Donna noted that Mohawk-Hudson Power Squadron conducts a lot of activities at West Marine's store. The store does have enough space to accommodate about twenty students.
6. Donna noted that Safe Boating Week is May 25-28. **James Kelly**** is writing an article for area newspapers. **P/C Armand Canestraro**** is preparing an article about Vessel Safety Checks. **Commander Catrambone**** can write articles of general interest to boaters.

EDUCATION OFFICER'S REPORT:

1. Lt/C Londynsky noted that two of the scheduled 3 courses, to be offered at the LGA, have been completed. Additional courses are being held in June. Several students have signed up, and more are expected. Joan would like help with teaching. **P/C Armand Canestraro**** observed that he may be able to help teach. **Lt/C Donna Canestraro**** might be able to help as well, although her schedule for June 7-9 is presently in flux. **Armand**** also indicated he could promote Vessel Safety Checks. **Commander Catrambone**** will observe and help out as he can to facilitate.
2. As far as our supply of student manuals is concerned, P/C Londynsky proposed that we finish using the books we have on hand.
3. 18 students completed the course but 2 10 year-old girls failed. They will have an opportunity to retake the test in June. She further noted that some folks missed the final exam. 7 passed the first class; 6 passed the second class.
4. The 9-hour course does not include charting, although all New York State requirements are met.
5. **Commander Catrambone**** received a supply of DVD's about Small Boat Handling. Run time is between thirty and forty minutes.
6. Both DVD and VHS equipment is available at the LGA for course presentations.
7. Classes will be held June 7-11. Further discussion about course presentation took place in executive session. Donna Canestraro suggested we consider not conducting or advertising more classes at the LGA until we establish policies.
8. Walter Kendall suggested we offer seminars in the *Lake George* area. Discussion ensued about where folks reside *versus* where they boat. Donna noted that we currently have nine out of our eighty-four members who live in Warren County. Walter noted that the Community Room at the Crandall Library, located in Glens Falls, can hold 150 people and is available to non-profit agencies.

TREASURER'S REPORT:

1. Lt/C Max Gollmer presented an invoice for education materials to Commander Catrambone for his review and approval.
2. Max has been attempting contact with a Mr. McAndrews, a new member who joined last year, but he has been unsuccessful to date to receive payment for dues.

3. Commander Traver noted that we need to have in place a Budget and Finance Committee, in accordance with our Bylaws. Potential Committee members would be Armand Canestraro, Kevin McCarthy, Commander Catrambone, P/C Stephen Traver, plus three squadron members. Max asked that folks submit their meeting availability to him as soon as possible.
4. We may need to return some of the educational materials we recently purchased (see Item 1), especially items which now may be out of date. Max asked if we factor in the costs shipping and the Instructor's Guides when setting course prices. Discussion ensued.
5. P/C Stephen Traver asked **Lt/C Gollmer**** if he could explain the maintenance of the Chart Fund based on the Consumer Price Index at a future meeting.

MEMBER AT LARGE:

- No report.

CHARTS:

1. P/C Joan Londynsky noted that Red Fox Books, in Glens Falls, is now selling our charts and is very happy to do so.
2. P/C Steven Traver donated two charts, from his personal collection, to the Squadron. P/D/C Susan Darcy had asked squadrons to donate items to be auctioned at the Northern Trek to support the event. He also donated some of his personal fishing and camping gear. Attendance overall was about 33 people, so the event barely broke even. There is a chance that this may be the last Trek.
3. **Commander Traver** and P/C Traver**** are discussing a drive-around for the Saturday following Memorial Day. Hope to do an advance with dealers to find out in advance who needs how many charts.
4. Commander Catrambone expects to receive a cost estimate from Benchmark for printing our revised charts plus caps and tubes. We have about 200 new charts on hand now. We could conduct an inventory when our newly printed charts arrive. P/C Armand Canestraro asked for a price breakdown for tubes and caps. P/C suggested the **Chart Committee**** could meet to discuss pricing, packaging, and other related issues. Could also discuss printing membership brochures, LGA info, and Rules of the (Water) Road, to be included in with the new charts. Lt/C Donna Canestraro noted that there is presently a significant supply of "Rules of the Road" decals in our storage unit.
5. Lt/C Max Gollmer noted that we previously invested \$4,800 with Fountain Spacial and \$6,728 with Benchmark Printing to produce the latest version of the chart. Discussion ensued about pricing. Lt/C David Wilkinson suggested we should not "sell ourselves short." The chart is an excellent product and should be priced accordingly. This was tabled for future discussion.

SAFETY OFFICER:

- No report.

AUDIT COMMITTEE:

- No report.

MEMBERSHIP:

- No report. See other sections of these minutes.

SECRETARY'S REPORT:

- Anthony Rozek made a motion to approve the minutes from December 2009, January 2010, February 2010, March 2010, and April 2010 Bridge/Executive Committee meetings as previously presented, subject to minor revisions requested by Lt/C Canestraro. Second by Commander Catrambone. Motion passed.

PUBLIC RELATIONS:

- No report

SOUNDINGS:

- Lt/C Canestraro asked if we could include some of Steve Henke's writing in the *Soundings*. Discussion followed.

OLD BUSINESS:

- P/C Traver discussed the on-the-water training at Northern Trek. Although arrangements had been made for boat to be provided for student use, unfortunately no students took advantage of the opportunity.

NEW BUSINESS:

- None to report

Motion to adjourn made by Lt/C Canestraro. Second by P/C Stephen Traver. Passed and meeting adjourned at 1519.

NEXT MEETING – JUNE 24, 2010, LUTHERAN CHURCH OF THE GOOD SHEPARD
547 SARATOGA ROAD, GLENVILLE, NY (Note the change of date and venue)⁺

*Respectfully submitted,
Lt./C David J. Wilkinson, Secretary*

**** - Action Item**

cc: Committee members
Historian/File
Guests present
Susan Darcy (website – once approved)

⁺ - The original meeting date was June 19th and was to follow our rendezvous at the Ripe Tomato, which has since been postponed.

Attachments:

1. D2 Fall Conference Flyer
2. 2010-2011 proposed Calendar of Events